

September 25, 2019

Held

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Call to Order

The Concord Township Board of Trustees met in regular session on Wednesday, September 25, 2019 at 7:00 p.m. at the Concord Township Administrative Building, 6385 Home Road, Delaware, Ohio 43015. Chairman Bart Johnson called the meeting to order and the roll was called. In attendance were Trustees Bart Johnson, Joe Garrett, and Jason Haney. Other staff in attendance included Fiscal Officer Jill Davis, Zoning Inspector Ric Irvine, and Fire Captain Doug Kindell.

Mr. Garrett moved and Mr. Haney seconded to approve the minutes of the previous meeting. Vote: Haney-yes, Garrett-yes, Johnson-yes.

Public Input

Lori Kannally of the Delaware General Health District reported the following:

1. Flu clinics have started around the area, and also on Wednesdays at the main office from 7:30am-11:00am. The main office also performs vaccinations.
2. The Health Department will have a display at the township's fall festival event.

Doug Riedel, Delaware County Engineer's Office liaison, updated the following:

1. The invoice from Strawser Paving was presented with two change orders for the Concord Road path and trail project.
2. A homeowner on Clark Shaw Road had questions about grading and fill between the road and yard level. The township could fix or get a quote for a slinger service. Mr. Johnson moved and Mr. Haney seconded to approve up to \$3,500 to address the soil grading and berming issues at Clark Shaw and South Section Line Roads. Vote: Haney-yes, Garrett-yes, Johnson-yes. If there is extra material remaining, the other berm areas nearby will be addressed.

1. Bunty Station Road pipe sections were laid today. Discussion was held on the 16" tile underneath the culvert area.

2. The Trustees expressed appreciation for the partnership with the County.

Mr. Johnson certified that Fiscal Officer Davis provided current financial reports for the township, and money is available to pay the bills. The current Cash Summary by Fund shows the following cash balances:

General Fund:	\$6,636,068.06
Special Revenue Funds:	\$3,349,205.37
Total All Funds:	\$9,985,273.43

Mr. Haney moved and Mr. Garrett seconded to approve pending purchase orders, vouchers, and warrants #1969-1978, 16169-16219, all totaling \$188,332.83. Vote: Haney-yes, Garrett-yes (abstain #16215), Johnson-yes.

Zoning Department

Zoning Inspector Ric Irvine reported the following updates on nuisance properties:

1. Park Place - open foundation hole - owner does not want to fill due to future building site. Original house was bought as a rehab and tore down years ago.
2. Gwendolyn Drive - clubhouse - structure should be down by the first of the week. It will be re-done as a proper accessory building.
3. Highlands Drive - shed - some parts of the structure have been tore down. Probably continuing through the permit process.
4. Clark Shaw Road - trash is slowly improving.
5. Fields property - front yard has been cleaned up and appears mowable now, but there is still an inoperable vehicle by the road. Inspector cannot see the back yard and not permitted on property. Trustees agreed to send the case to the Assistant Prosecutor for further action.

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Permits for the month include 15 houses, 2 additions, 3 accessory structures and 2 pools. The following permits were previously issued through September: 2017 - 113, 2018 - 201, 2019 - 172.

A zoning variance will be heard on October 2, 2019, for setbacks on a property that wants an accessory structure in front of a house. Discussion was held regarding zoning code, Ohio revised code, and hardship cases.

Mr. Irvine mentioned Liberty Township is now using the County building department instead of City of Powell for commercial inspections.

Fire Department

Captain Kindell reported the four new part-time employees are now on duty. The full-time open position has been posted for two weeks.

Old Business

An inspection report for new road improvements from the County Engineer's office was reviewed by the Trustees. Mr. Garrett moved and Mr. Haney seconded to accept the 2019 road improvement work completed. Vote: Haney-yes, Garrett-yes, Johnson-yes.

Another basketball court repair quote was discussed. The Trustees would like more options of spring versus fall, and if township could do the demo work. The park area behind the new fire station was again discussed for the shelter house, sand volleyball, pickle ball, and/or other possible projects, and if a grant could be secured for the improvements.

Road/Maintenance Department

Mr. Haney reported: 1- the department continues to go through inventory, 2- a chipper was needed for an additional week for park cleanup, 3- Mr. Haney continues scheduling, management training, and responsibilities with the department, 4- the full-time employee position needs advertised on the township website and published twice in the newspaper.

Mrs. Davis shared department estimate quotes for hydraulic hose repairs, road striping, UTV, mower trade-in, tractor replacement, and park restroom shut-off valves. No action taken on any quotes.

Discussion was held on the Sheriff's patrolling of subdivisions and its effectiveness.

Road Department surplus items are ready to be placed on GovDeals and a list will be prepared.

New Business

Correspondence was received from the Delaware District Library encouraging path systems in the area. They are constructing a new branch at Steitz and Home Roads.

A new repair quote was received from Ohio Heating for the administrative building. The air conditioning has been out in the east wing since end of May. Mr. Haney moved and Mr. Garrett seconded to approve up to \$2,500 for furnace repairs at the administrative building, and to authorize Fiscal Officer Davis to approve the repairs. Vote: Haney-yes, Garrett-yes, Johnson-yes.

**RECORD OF PROCEEDINGS
CONCORD TOWNSHIP BOARD OF TRUSTEES**

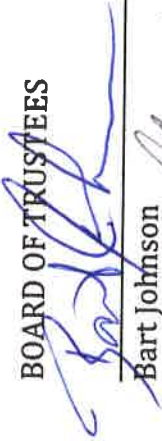
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With no further business, Mr. Haney moved and Mr. Garrett seconded to adjourn. Vote:
Haney-yes, Garrett-yes, Johnson-yes.

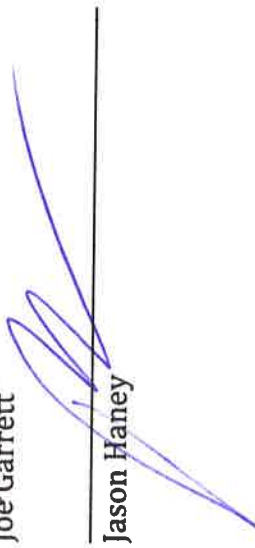
ATTEST


Fiscal Officer, Jill Davis

BOARD OF TRUSTEES


Bart Johnson


Joe Garrett


Jason Haney

Concord Township Trustee Meeting

September 25, 2019

Roll Call

Approve Minutes

Public Input

Pay Bills

I would like to certify the fiscal officer has provided us with financial statements.
I need a motion to approve purchase orders, pending warrants, and pay bills.

Zoning Inspector Report

Road Department update

Old Business

Basketball court repair

Pickleball courts behind the firehouse

New Business

Fire Chief

Fiscal Officer

Adjourn

CASH SUMMARY BY FUND
Concord Township [2019]

Date: 09/25/19

FUND

FUND	Starting Balance 01/01/19	Total Receipts	Transfers In (MEMO ONLY)	Advances In (MEMO ONLY)	Total Receipts and Advances	Expenditures	Transfers Out (MEMO ONLY)	Advances Out (MEMO ONLY)	Ending Balance , YTD
01 -GENERAL	5782576.90	1286749.67	0.00	0.00	7069326.57	433258.51	0.00	0.00	6636068.06
02 -MOTOR VEHICLE LICENSE TAX	23860.43	12391.57	0.00	0.00	36251.04	10592.04	0.00	0.00	25659.00
03 -GASOLINE TAX	77045.92	90171.82	0.00	0.00	167211.74	94465.57	0.00	0.00	72746.17
05 -CEMETERY	13465.43	8366.00	0.00	0.00	21861.43	8623.29	0.00	0.00	13238.14
10 -FIRE DISTRICT	570080.11	2971482.57	101019.00	0.00	3541562.68	2067295.18	0.00	0.00	1474267.50
11 -ROAD DISTRICT	1437565.48	434163.92	0.00	0.00	1871729.40	145411.69	0.00	0.00	1726357.71
14 -MAINTENANCE FACILITY-ROAD	0.00	0.00	0.00	0.00	101019.00	0.00	101019.00	0.00	0.00
14A-FEMA	0.00	101019.00	0.00	0.00	101019.00	0.00	0.00	0.00	0.00
14B-COMMUNITY PARK IMPROV GRANT FUND (CPIG)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
14C-OHIO PUBLIC WORKS COMMISSION GRANT FUND	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
15 -GENERAL(FUNDS) RETIREMENT(MAINT-FACILITY	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
21 -CAPITAL FUND	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
23 -PERMISSIVE MOTOR VEHICLE LICENSE TAX	35327.65	23806.60	0.00	0.00	59134.25	22158.31	0.00	0.00	36975.94
TOTAL ALL FUNDS	7939921.92	4928175.10	101019.00	0.00	12868097.02	2882823.59	101019.00	0.00	9985273.43

PENDING WARRANT REPORT
Concord Township [2019]

Date: 09/25/19

Warrant Number	Warrant Amount	Voucher Number	Payee	Purpose
1969	3417.54	V 1969	CBIZ PAYROLL	HRA CLAIM REIMBURSE THRU 9/13/19
1970	51.29	V 1970	HR BUTLER, LLC	PAYROLL PROCESSING FEE (WILG/MCIN)
1971	2762.72	V 1971	HR BUTLER, LLC	PAYROLL SALARIES (WILG/MCIN)
1972	693.72	V 1972	HR BUTLER, LLC	PAYROLL TAXES WITHHELD 8/12/19
1973	24920.04	V 1973	ANTHEM BCBS OH GROUP	TWP HEALTH INSUR OCT19
1974	212.20	V 1974	HR BUTLER, LLC	PAYROLL PROCESSING FEE 9/13/19
1975	3644.36	V 1975	HR BUTLER, LLC	PAYROLL AGENCY DEDUCTIONS 9/13/19
1976	57428.28	V 1976	HR BUTLER, LLC	PAYROLL SALARIES 9/13/19
1977	16443.56	V 1977	HR BUTLER, LLC	PAYROLL TAXES WITHHELD 9/13/19
1978	99.00	V 1978	PNC BANK	BANK MONTHLY FEES 3MOS
16169	40.94	VM16169	LAWSON PRODUCTS INC.	TWP BLDG TRASH LINERS
16170	38.00	VM16170	SOUTHEASTERN EQUIPMENT CO., INC.	ROAD DEPT LOADER FILTER
16171	63.77	VM16171	FRONTIER	ADMIN BLDG ALARM PHONE LINE
16172	120.00	VM16172	CBIZ PAYROLL	HRA MONTHLY FEE SEP19
16173	1450.00	VM16173	PRAETORIAN DIGITAL	FIRE DEPT EMS TRAINING SUBSCRIPTION
16174	2136.63	VM16174	MINERVA BUNKER GEAR CLEANERS OF OHIO CO	FIRE DEPT GEAR REPAIR/CLEAN
16175	1025.00	VM16175	PENNCARE	FIRE DEPT MONITOR MOUNT M341
16176	2357.50	VM16176	FRANKLIN EQUIPMENT LLC	PARK CHIPPER RENTAL
16177	937.72	VM16177	THE DEXTER COMPANY	ROAD DEPT F350 CLUTCH PUMP & REMOTE
16178	214.64	VM16178	DEL-CO WATER CO INC	TWP WATER UTILITIES
16179	1627.74	VM16179	OHIO EDISON	TWP ELECTRIC UTILITIES
16180	553.96	VM16180	PNC BANK	PARK/ADMIN/ZONING/FIRE SUPPLIES
16181	211.68	VM16181	BATTERIES PLUS COMMERCIAL SALES	FIRE DEPT BATTERIES SUPPLY
16182	20.29	VM16182	MADISON ENERGY COOP ASSOC INC	ROAD DEPT GAS UTILITY
16183	630.00	VM16183	DELAWARE CO. SHERIFF'S OFFICE	SPECIAL DUTY CRUISER FEE AUG19
16184	42.00	VM16184	CHRIS BURDEN	SPECIAL DUTY DEPUTY AUG19
16185	120.00	VM16185	MAXWELL NEWMAN	SPECIAL DUTY DEPUTY AUG19
16186	120.00	VM16186	BRANDON HUNTER	SPECIAL DUTY DEPUTY AUG19
16187	360.00	VM16187	ROBERT CURREN	SPECIAL DUTY DEPUTY AUG19
16188	360.00	VM16188	NATE EVANS	SPECIAL DUTY DEPUTY AUG19
16189	240.00	VM16189	JOHN MIELKE	SPECIAL DUTY DEPUTY AUG19
16190	120.00	VM16190	JOHN HICKS	SPECIAL DUTY DEPUTY AUG19
16191	120.00	VM16191	DEVIN DOUNDA	SPECIAL DUTY DEPUTY AUG19
16192	120.00	VM16192	JOHN HERRINGTON	SPECIAL DUTY DEPUTY AUG19
16193	120.00	VM16193	GREG BOGGS	SPECIAL DUTY DEPUTY AUG19
16194	952.00	VM16194	NOFZIGER DOOR SALES, INC.	SPECIAL DUTY DEPUTY AUG19
16195	720.00	VM16195	DELAWARE COUNTY TOWNSHIP ASSOCIATION	ROAD DEPT OVERHEAD OPENED REPAIR
16196	316.07	VM16196	VERIZON WIRELESS	TWP ASSOC CO & OH MEMBERSHIPS
16197	1301.54	VM16197	EXPRESS SERVICES INC	FIRE/ROAD CELLS & DATA
16198	137.58	VM16198	TIME WARNER CABLE	ROAD DEPT LABOR 8/26-9/6
16199	10.50	VM16199	O.E. MEYER CO.	FIRE DEPT INTERNET SVC
16200	191.30	VM16200	BOUND TREE MEDICAL, LLC	FIRE DEPT GAS CYLINDER RENT
16201	90.00	VM16201	EMERGENCY PLUMBING SERVICE, LLC	FIRE DEPT EMS SUPPLIES
16202	9935.43	VM16202	SUTPHEN CORPORATION	FIRE DEPT BACKFLOW TESTING
16203	155.00	VM16203	MUNICIPAL EMERGENCY SVCS DEPOSIT ACCT	FIRE DEPT REPAIRS & PARTS
16204	247.50	VM16204	WESTGATE STUDIO	FIRE DEPT SCBA COMPRESSOR TESTING
16205	100.00	VM16205	DOUG KINDELL	FIRE DEPT DOOR DECALS E343/Q341
16206	180.14	VM16206	DELAWARE GAZETTE	FIRE DEPT PIG LAB REIMB/DEL MEATS
16207	39152.41	VM16207	OHIO POLICE & FIRE PENSION FUND	FIRE DEPT GAZETTE SUBSCRIPTION/YR
16208	5906.14	VM16208	PUBLIC EMPLOYEES RETIREMENT SYSTEM	TWP PENSIONS AUG19
16209	589.00	VM16209	OHIO TWP ASSOC. RISK MANAGEMENT AUTH.	LIABILITY INSUR ADD'L PER INVENTORY
16210	2611.81	VM16210	DELTA DENTAL	TWP DENTAL INSUR OCT19
16211	359.04	VM16211	VISION SERVICE PLAN (CT)	TWP VISION INSUR OCT19

PENDING WARRANT REPORT
Concord Township [2019]

Date: 09/25/19

Warrant Number	Warrant Amount	Voucher Number	Payee	Purpose
16212	309.18	VM16212	SHELLY MATERIALS, INC	PARK DRAINAGE DITCH STONE
16213	51.00	VM16213	TAYLOR TIRE COMPANY, LTD.	PARK MOWER TIRE REPAIR
16214	15.10	VM16214	TAYLOR TRUCK PARTS	FIRE Q341 REPAIR PART
16215	1200.00	VM16215	50+1 PUBLIC POLICY INITIATIVES	TWP GRANT WRITER/CONSULT
16216	110.00	VM16216	POSTMASTER	TWP ADMIN POSTAGE STAMPS
16217	120.55	VM16217	BATTERIES PLUS COMMERCIAL SALES	FIRE DEPT BATTERY SUPPLIES
16218	43.04	VM16218	GORDON FLESH CO., INC.	ADMIN COPIER USAGE SEP-OCT
16219	705.92	VM16219	EXPRESS SERVICES INC	ROAD DEPT LABOR 9/9-9/12

Total Amount of Pending Warrants

188332.83